Organization:				
Incident ID:				
Step #	**Incident Handling Checklist**	**Person Assigned**	**Status**	**Date/Time Complete**
1-1	Document Everything			
1-2	Contact Primary IRC			
1-3	Preserve Evidence			
1-4	Verify the Incident			
1-5	Notify Appropriate Personnel			
1-6	Determine Incident Status			
1-7	Assess Scope			
1-8	Assess Risk			
1-9	Establish Goals			
1-10	Evaluate Options			
1-11	Implement Triage Actions			
1-12	Escalation and Handoff			
2-1	Verify Containment			
2-2	Revisit Scope, Risk, and Goals			
2-3	Collect Evidence			
2-4	Analyze Evidence			
2-5	Build Hypotheses and Verify			
2-6	Intermediate Mitigation			
3-1	Finalize Analysis and Report			
3-2	Archive Evidence			
3-3	Implement Remediation			
3-4	Execute Recovery			
3-5	Conduct Post-Mortem			